Quick Start Guide

WHAT IS CORE?

CORE

Community **O**ptimized
Resource **E**ducation

CORE is an integration that centralizes resources related to TPI, providing a unified location for your needs. You can find CORE when you first log into TPISuitcase, or in the "dashboard" in the side Nav Bar button for streamlined access.

ACCOUNTING

Questions about submitting sales, needing accounting forms, or reporting personal bookings? Our reliable **Accounting Team** is here for seamless support, including generating reports and direct deposit updates. Your financial processes - simplified.

Email Accounting@tpionline.com

ADVISOR SUPPORT

Rely on our **Advisor Support Team** for partner access, travel documents, booking transfers, and much more. It is streamlined support for your success!

Email AdvisorSupport@tpionline.com

AIR/CAR/HOTEL

Use our user-friendly Air/Car/Hotel booking engine for basic searches and bookings as well as air consolidator guidance and questions related to hotels and car rentals. For complex itineraries, email the **ACH Team** for assistance.

Email ACH@tpionline.com

GROUPS

Count on our **Groups Team** for TP's exclusive cruise discounts, expert guidance on arranging and booking cruise groups, and valuable insights into group policies.

Email Groups@tpionline.com

LEARNING & DEVELOPMENT

Whether you are new to TPI or experienced, the **Learning & Development Team** assists you with TPISuitcase, CORE, Monarch, AXUS, Virtual Insight, and much, much more.

Email LnD@tpionline.com

Sig SIGNATURE

As a valued TPI Family Member, you can enjoy exclusive access to our consortia, **Signature Travel Network**. This program has advanced tools like eMarketing, branding, cruise-changes tracking, and more.

Email Signature@tpionline.com