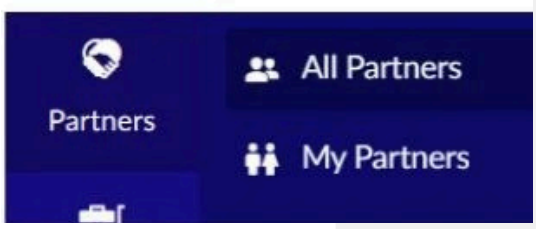
Quick Start Guide

REQUEST PARTNER ACCESS

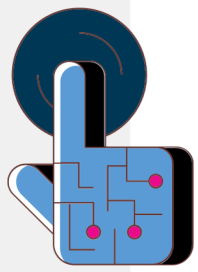


Partners Tab

Select **Partners** from the main dashboard. Then select **All Partners**.

Locate Partner

Scroll through or utilize the search function to find and select the partner whose booking system you wish to access.



Review Requirements



In the top right-hand corner of the quick-view panel, select "Request Access". A confirmation dialog will then appear, asking you to confirm your request for access to this partner.

Reminder #1

It may take 2-3 business days to gain access to the advisor portal of the selected par tner.





Reminder #2

Reach out to Advisor Support for any assistance or questions. This team can be reached at **AdvisorSupport@tpionline.com**.